

From

The Director General,
Town and Country Planning,
Haryana, Chandigarh.

To

1. The Chief Coordinator Planner (NCR)
Sector-6, HUDA Complex, Panchkula.
2. The Senior Town Planner,
Enforcement and Vigilance Panchkula, Hisar, Rohtak, Faridabad,
Gurgaon.
3. The District Town Planner,
Panchkula (Planning), Panchkula (Enf.), Ambala, Yamuna Nagar,
Kurukshetra, Karnal, Kaithal, Jind, Hisar, Fatehabad, Sirsa, Bhiwani,
Rohtak, Jhajjar at Bahadurgarh, Sonapat, Panipat (Planning), Panipat
(Enf.), Mohindergarh at Narnaul, Gurgaon (Planning), Gurgaon (Enf.),
Rewari, Faridabad (Planning), Faridabad (Enf.), Mewat at Nuh, Palwal.
4. All District Town Planners (HQ)

Memo No. 53-89

Dated: 1.4.2011

SUBJECT:- GUIDELINES FOR PROCESSING THE APPLICATIONS FOR ALLOTMENT OF EWS PLOTS/FLATS IN THE LICENSED COLONY.

Please refer to the matter cited as subject above.

The policy of the Govt. for allotment of EWS plots/flats in the licenced colonies alongwith proforma for advertisement have been hosted on the web site of the department. As per the parameters of the approved policy, the allotment of EWS plots/flats in the licenced colonies is to be done through draw of lots in the presence of Committee consisting of Deputy Commissioner or his representative (at least of the cadre of Haryana Civil Services), Senior Town Planner of the Circle, representative of DGTCP and concerned developer/colonizer.

In order to cut the delay and expedite the process for allotment of EWS plots/flats in the licenced colonies, following guidelines have been framed, which may be followed:-

i) After the closing date for submission of applications, the concerned colonizer will submit within three weeks, a list of the applications received as per the categories of preferences for allotment prescribed in the policy, in the office of the concerned Senior Town Planner. The concerned Senior Town Planner will check the following:-

- a) Whether the colonizer has followed the procedure for issuing advertisement inviting applications for allotment of EWS plots/flats as prescribed in the policy? If it is noticed that the colonizer has not followed the procedure as

prescribed in the policy then he will be asked to do it again as per the procedure of the policy and a report be sent to Directorate for taking penal action against the colonizer. The number of EWS plots/flats included in the advertisement may be checked with the corresponding approved layout plans/building plans.

- b) Scrutiny of all the applications received as per the parameters prescribed in the policy. If some ineligible applications are found, the colonizer may be instructed to return the same by giving the grounds on which the applications have been held ineligible.
- c) The above action will be completed within four weeks.
- ii) After completion of above action, the concerned Senior Town Planner will submit a report in the Directorate, with a request for fixing the date of draw of lots. The Directorate will fix the date of draw of lots and accordingly the concerned colonizer will advertise the same in the newspapers.
- iii) Concerned DTP (HQ) will be the representative of DGTCP.

Senior Town Planner (M)
For: Director General, Town and Country Planning,
Haryana, Chandigarh.

Endst. No.90-91

Dated: 1.4.2011

A copy is forwarded to the following for information:-

1. PS/DG,TCP for kind information of Director General, Town and Country Planning, Haryana, Chandigarh.
2. PA/CTP Haryana for kind information of Chief Town Planner Haryana.

Senior Town Planner (M)
For: Director General, Town and Country Planning,
Haryana, Chandigarh.