

OFFICE ORDER

It has been observed that the Occupation Certificate for individual SCO's, Double Storey Shops (DSS), Booths approved in various licenced plotted colonies are at times submitted by various colonisers in the Directorate for the purpose of issuance of Occupation Certificate.

In this regard it is hereby clarified that irrespective of whether the building plans of such commercial SCO's/DSS/Booths forming part of 4% commercial component of residential plotted colonies have been approved by a committee headed by CTP, Haryana or otherwise, the Occupation Certificate shall be issued at the level of Senior Town Planner (circle office) after obtaining the field reports regarding any violations from the approved standard design/approved building plans and after composition of violations which are covered under the composition policy of the Department.

Dated : 13.09.2014

Anurag Rastogi, IAS
Director General, Town and Country Planning,
Haryana, Chandigarh.

Endst. No. ZP-45-Vol-II/SD(BS)/2014/22692

Dated:- 17.09.2014

A copy is forwarded to the following for information and necessary action:-

1. Senior Town Planner, Gurgaon, Panchkula, Hisar, Rohtak, Faridabad.
2. All District Town Planner (HQ)s.
3. All District Town Planner (Field Offices).

-Sd/-
(P. P. Singh)
District Town Planner (HQ),
For Director General, Town and Country Planning,
Haryana, Chandigarh.